



Louisiana Jr. Agents, Texas R.





After the annual TSDS/SPPI Application close date, LEAs that certified less than 100% can submit clarifications containing evidence of any pre-finding corrections for  
SPPI 11a, 11b, 12, and 13.

34 CFR § 300.600(e); OSEP QA 23-01, B-11







# Preparing for Clarifications



Verify and, if applicable, update the points of contact, email addresses, and phone numbers in AskTed.



All LEAs who certified at less than 100% should receive a notification on August 28<sup>th</sup> with all of the information necessary to participate in the clarification process.



Check your email (including spam folders) to ensure you have not missed an email from your TEA point of contact.



If you have not received a notification, reach out to your ESC contact



If TEA staff has not heard back from LEA representatives, the LEA may miss the opportunity to participate in the clarification process.





# Clarification Participation Decision Making

## PRE-FINDING CORRECTION

Pre-finding correction may occur during the clarification process when the LEA has violated an IDEA requirement, but the TEA has not yet issued a finding.

If the TEA can verify before issuing a finding that an LEA:

- (1) is correctly implementing the specific regulatory requirements (i.e., achieved 100 percent compliance with the relevant IDEA requirements) based on a review of updated data such as data subsequently collected through monitoring (evidence of policies and procedures, training, and self-monitoring);
- (2) if applicable, has corrected each individual case of child-specific noncompliance, unless the child is no longer within the jurisdiction of the LEA; and
- (3) has no existing corrective action under a TEA complaint or due process hearing decision for the child (child-specific compliance);

then this would be considered “pre-finding correction.”  
(OSEP 23-01, B-11)

## DATA SYSTEM CORRECTIONS

Data entry event that resulted in noncompliance.

- Absence report discrepancies
- Calendar corrections
- Data system errors
- Transfer student coded incorrectly
- Documentation indicating LEA data is compliant



# Clarification Requirements



## Every LEA MUST Submit:

Revised Procedures



Training Evidence



Self-Monitoring Plan



SPPI Evidence of Student Level Correction Workbook  
Attestation of Compliance



2022-23 & 2023-24 School Calendar



# State Performance Plan Indicator (SPPI) Evidence of Student Level Correction Workbook



- The purpose of the SPPI Evidence of Student Level Correction Workbook is to detail each incidence of child specific noncompliance.

Note that the root cause for the delay must be addressed.

Evidence of child specific corrections from student files will be verified in the attestation.

Student files are not required for upload because completion of this form documents FAPE and compensatory services decisions.

# Important Note About Procedures



The LEA should **refine, revise** and **submit** procedures, training, and self-monitoring that are responsive to the **root cause** of the noncompliance.

Example: if an LEA is determined to be noncompliant due to missing TSDS data upload dates, they should have procedures aligned to meeting data submission timelines, training for staff involved with the TSDS submission, and self-monitoring that addresses data uploads.



# Receipt of Notification: Next Steps



Your TEA point of contact will provide your LEA with the requirements for each applicable State Performance Plan indicator the LEA intends to clarify.



All supporting clarification documentation submissions for SPPI 11a, 11b, 12 and 13 must be uploaded using the File Transfer widget on the Ascend Dashboard.



If your TEA point of contact has questions about the submissions, they will reach out to request additional clarifying information.



Participating in the Clarification Process does not guarantee the noncompliance is resolved. All submissions will be reviewed. LEAs will receive written notification of SPPI noncompliance in October.





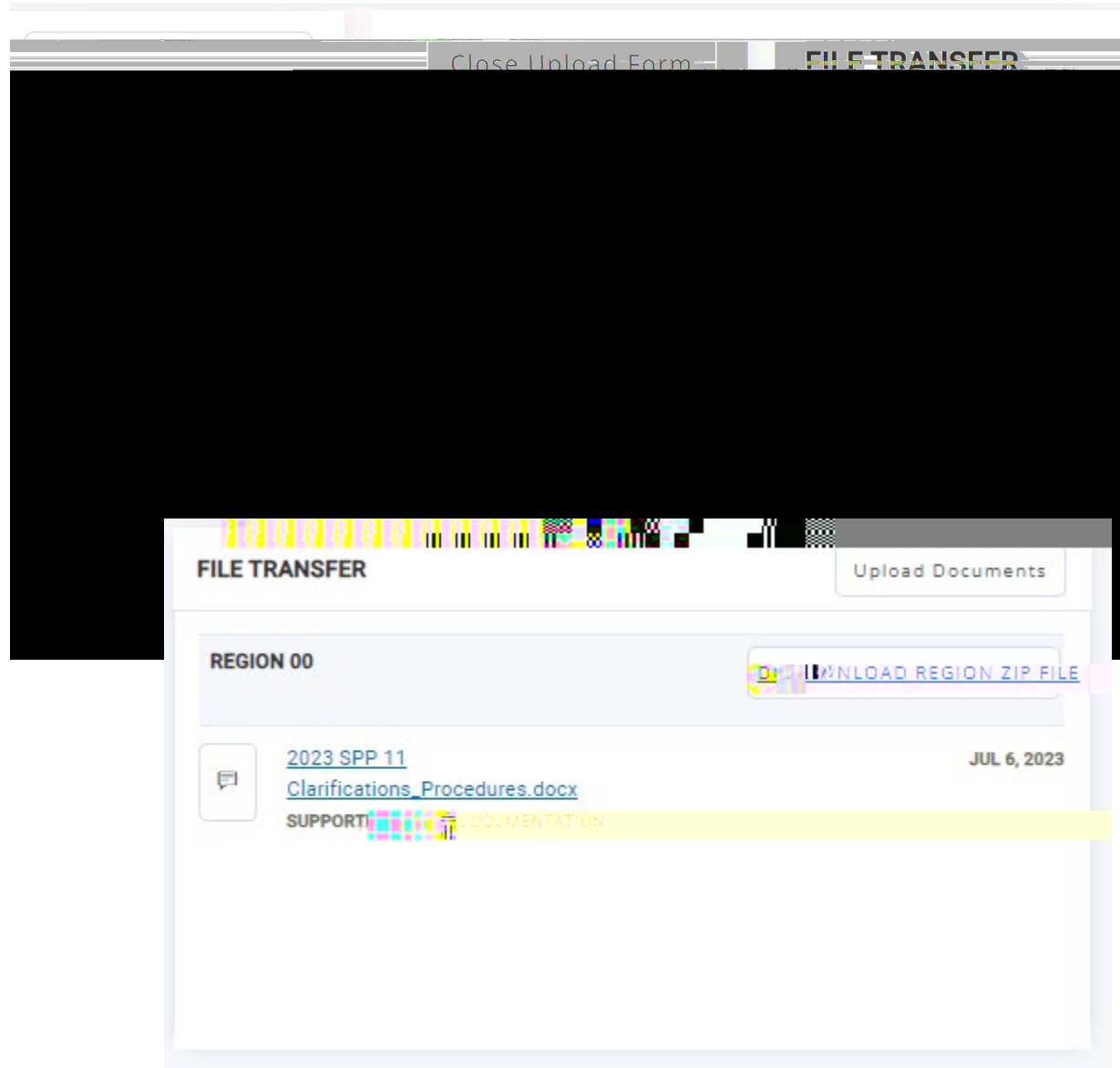
# Clarification Submission Procedures

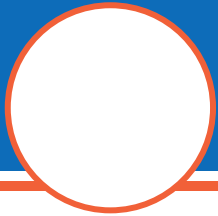


# Uploading Clarification Requirements in Ascend



- Select 2024-2025 School Year
- Access the Dashboard
- Scroll to the bottom
- In the File Transfer section click on Upload Document
- Select your LEA using the drop-down
- Select Document Type "SPED Supporting Documentation"
- Select Add Documents choose the file that is to be uploaded











## Next Steps For LEAs Electing Not To Participate In Clarifications



# Nonparticipation in Clarification Process



- **Verify Noncompliance**

- LEAs may choose to verify their data submitted through TSDS determining noncompliance is present.

- **Do nothing**

- LEAs may choose to do nothing after entering and certifying data during the data entry period.
- Contact ESC for support.

TEA will make compliance findings based on the data available in the database at the close of the clarification application window.



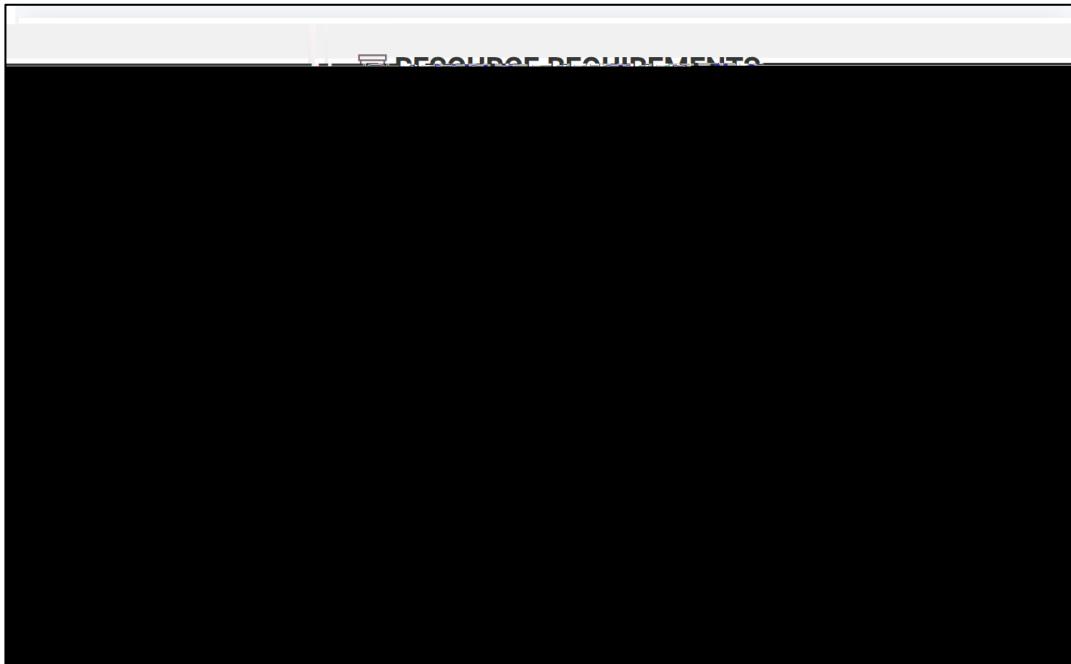
# Appendix

# SPPI Clarification Resources: Overview of Process





This resource is available in Ascend on the LEA dashboard under "Resource Requirements".



The LEA will need to download the workbook, fill out the relevant tabs and then upload into the File Transfer window on the LEAs dashboard. This is not a live document, so the LEA needs to be sure they save their work before uploading.



# Requesting access in Ascend

- Ascend Texas is an application available through the Texas Education Agency Login (TEAL) to assist local education agencies (LEAs) with the collection and management of data while engaging in required activities with the Differentiated Monitoring and Support (DMS) system.
- To access step-by-step directions on gaining access to the Ascend application in TEAL please use the following link  
<https://tea.texas.gov/academics/special-student-populations/review-and-support/ascendtexasaccessguidance.pdf>







## SPPI Clarification Resources:

The following resources provide guidance for the SPPI data collection and measurement requirements:

- [State Performance Plan Indicators](#)
- [TEA SPPI 11 Timely Initial Evaluation and Eligibility Determination](#)
- [TEA SPPI 12 Early Childhood Transition](#)
- [TEA SPPI 13 Secondary Transition](#)

## Contact:

- For questions about the SPPI clarification process, please contact the Division of Review and Support by email at [ReviewandSupport@tea.texas.gov](mailto:ReviewandSupport@tea.texas.gov).
- For questions about the [TSDS Child Find collection \(SPPI-11a & 11b and SPPI-12\)](#), please contact your respective ESC TSDS Child Find Champion or TSDS Technical Champion ([ESC 1-10](#) or [11-20](#)). Support can also be obtained from the Texas Education Agency (TEA) by submitting a TSDS Incident Management System (TIMS) ticket within the TSDS Portal.
- For questions about the SPPI-13 data collection in TEAL, please contact your respective ESC or email [spp@tea.texas.gov](mailto:spp@tea.texas.gov).



# SPPI Clarification Process Contacts



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# Thank You!

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