

## Overview of Required IFA Schedules (Forms)

Title	When Required	Remarks
1. Schedule 1— General Information	Initial application; required for all/any amendments	Certify that the terms and conditions of participation in the IFA program are communicated and mutually agreed on.
2. Schedule 2— Certification for Projects by More Than One District	Initial application (if applicable); as needed for amendments	Use only for those projects that are to be financed from multiple districts through the issuance of bonds or a lease-purchase arrangement.
3. Schedule 4A— Debt Description	Initial application; as needed for amendments	Provide a description of the proposed debt (bonds or lease-purchase), including an identifying designation of the debt (such as title/name of applicable bond issue or lease-purchase agreement and comptroller's registration number), the date of voter authorization, and the expected date of school board approval of the bond order or the expected date of school board approval of a project lease.
4. Schedule 4B— Project Descriptions	Initial application; as needed for amendments throughout life of debt if original stated uses change	Describe the intended uses for proceeds from the sale of bonded debt, or a description of the facility covered by the lease-purchase. Noninstructional projects will not qualify for IFA. Total proposed costs must equal or exceed the total debt issued.
5. Schedule 4C— Allocation of Debt Service	Initial application; as needed for amendments	Provide a schedule of annual payments

## General Instructions for the Standard Application System

1. As used in this application:
  - a. "Agency" means the T

## General Instructions for Schedule #1 —General Information

Section Number:

1. Applicant Agency : Self-explanatory.
2. Applicant Contact Person: The applicant contact person should be the project director.
3. Purpose of Application : Self-explanatory.
4. Use of Standard Application System : Self-explanatory.
5. Program Authority : This is the program authority under which you are applying for or amending an application for funds.
6. Index to This Application:
  - a. Place an X in the new application or amended application column by each schedule submitted to complete the application. Ensure that these schedules are attached to the application. Do not include those schedules that do not apply.
  - b. The amended application column identifies the schedules that must be returned as part of an amendment. Do not submit an amendment until you have received the notice of allotment (NOA). Submit Schedule #1—General Information with an original authorized signature in Section 7 with each amendment. Place an X in the amended application column next to each schedule being submitted as a part of the amendment. Ensure that all schedules marked as attached are attached. Do not submit any supporting schedules that have no changes in them. Submit only supporting schedules that have been changed in some way from the original application or from the latest approved amended application. Place the sequential number of the amendment on all pages.
7. Certification and Incorporation : This s

## General Instructions for Schedule #2 —Certification for Projects by More Than One District

1. Two or more school districts may enter into an agreement to jointly fund a qualified instructional facility with an eligible form of debt.
2. Districts that are members of a joint project (with the same fiscal agent) apply for funds through this SAS submitted by the member districts' fiscal agent. The fiscal agent completes Schedule #1—General Information. The fiscal agent and the member districts of the agreement complete Schedule #2—Certification for Projects by More Than One District. The fiscal agent, named in an agreement, will collect

## General Instructions for Schedule #4B —Project Descriptions

Provide a description of each project to be financed with the debt. The description should be based on the

## General Instructions for Schedule #4E — Refunding Bond Requirements and Calculations

Complete the schedule for a calculation of net present savings, redemption date, and maturity date on eligible, refunded bonds. For purposes of this application, net