

# Monitor, Conservator and Management Team Job Description



**include but are not limited to the following:**

- x Generate a sense of urgency and build relationships with system leaders by attending leadership and board meetings and establishing standing meetings.
- x Strengthen governance by partnering with a Governance Coach and Board President.
- x Diagnose strengths and opportunities by completing a needs assessment and disseminate

- x Seek evidence of sustainability by gradually reducing support, empowering leaders, and evaluating system functioning

#### WORK PRODUCTS:

- x **Needs Assessment Executive Summary** Within the first eight weeks of an appointment product a diagnostic needs assessment to identify areas of strength and growth in the school system
- x **Progress Reports** Submit monthly reports to the agency
- x **Expense Reports** Submit a monthly expense report to the agency
- x **Supportive Documents** Collect and submit information to the agency within requested timelines.

#### QUALIFICATIONS:

Qualified respondents must demonstrate experience in, and ability to:

- x Substantial experience leading one or more of the following areas: 2re education: governance, academic performance, special education, education law, finance, accounting, business operations, charter management
- x Systems thinker with the ability to conduct a comprehensive needs assessment, develop a detailed plan for improvement, and support an LEA (Local Education Agency) in meeting exit criteria goals
- x Experience in project and change management
- x Ability to rapidly create rapport with others, build consensus, and resolve conflict; willingness to have difficult conversations
- x Ability to skillfully navigate political structures/system and influence others

Individuals will also be selected based on the following criteria:

- x A degree from an accredited four-year college or university, graduate degree preferred
- x Relevant certification (a)-06 (er)-1.3 eg5-5.6 ( ) 0.002 T.1 (o)1c (er)-1c9 (d)-1.2(a)-06 ((v)-4.2 (r)0.8 (i)5.40(n))